

UPPER DENKYIRA EAST MUNICIPAL ASSEMBLY

COMPOSITE ANNUAL ACTION PLAN - 2025

The 2025 Composite Annual Action Plan is the reflection of Annual Action Plans collated from the Departments, Agencies and Communities of the Municipal Assembly. Implementation involves translating the plan into actions to achieve the set objectives.

In the Annual Action Plan, more detailed activities to be undertaken in the implementation of the selected projects are presented. The Annual Action Plan also serves as the basis for disbursement of all funds for the 2025 fiscal year and as an invitation to interested development partners including NGOs and the Private Sector for development and investment in the various sectors.

Draft Composite Annual Action Plan - 2025

PROGRAMME (PBB)	SUB-PROGRAMME (PBB)	BROAD ACTIVITY	LOCATION	TIME FRAME (2025)				COST			PROGRAMME STATUS		IMPLEMENTING INSTITUTION/ DEPARTMENT		
				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING	
		Local Economic Development													
Economic Development	Trade, Tourism and Industrial Development	Build capacity of rural MSEs and strengthen their associations in internships	Municipal wide	√				12,500				√	GEA	MA	
		Undertake CBT in Baking and Confectionary for 50 youths	Municipal wide	√				8,000				√	GEA		
		Undertake training in Dressmaking, Hatinator and Facinator for 30 members of the Ghana National Tailor and Dress makers Association	Municipal wide		√			7,500			√		GEA	MA	
		Organize workshop for 50 participants on how to prepare business plan	Dunkwa		√			6,000				√	GEA		
		Provide business counselling for 120 clients	Municipal wide	√	√	√	√	6,000				√	GEA		
		Facilitate NVTI Examination for 30 graduate trained apprentices	Municipal wide		√		√	7,200				√	GEA	MA	
		Organize 4 MSE sub-committee meetings		√	√		√	8000							
		Assist formalisation of 40 Businesses with the Registrar General's Department	Dunkwa	√	√	√	√	6000			√		GEA	NYA	
		Provide Technology Improvement Training in Cassava Processing to 30 clients	Municipal wide				√	4,320			√		GEA		

PROGRAMME (PBB)	SUB-PROGRAMME (PBB)	BROAD ACTIVITY	LOCATION	TIME FRAME (2025)				COST			PROGRAMME STATUS		IMPLEMENTING INSTITUTION/ DEPARTMENT	
				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Facilitate Ghana Jobs and Skills Project and Business in a Box Project for 3000 participants	Municipal wide	√	√	√	√	155,500				√	GEA	
		Organize Small Business Management Training for Fifty (50) Artisans	Dunkwa			√		6,250			√		GEA	
		Strengthen and Form 50 Associations (LBAs)	Dunkwa			√	√	10,000					GEA	
		Undertake capacity training on customer relations and marketing of products for 50 gari processors, carpenters, farmers, soap and detergent producers	Dunkwa		√			5,000					GEA	
		To revive and strengthen 50 coops. Societies and make them viable and vibrant thereby creating wealth and employment	Municipal wide	√	√	√	√	3,000.00				√	Dept. of Coop	
		To undertake capacity training workshops for 100 executive members of coop socs. to be able to keep records of the society	Municipal wide	√	√	√	√	3,500.00				√	Dept. of Coop	
		To audit & inspect the account of 10 registered cooperative societies by ensuring probity and accountability in all cooperative societies by Dec 2024.	Municipal wide	√	√	√	√	1,000.00				√	Dept. of Coop	CUA LTD
		To register 50 proposed cooperative societies /	Municipal wide	√	√	√	√	1,000.00				√	Dept. of Coop	

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING	
		economic groups into cooperatives which will be capable of alleviating poverty thereby creating employment by Dec 2024													
		To sensitize and enlighten 50 communities on importance of belonging to / formation of cooperative society by Dec. 2024	Municipal wide	√	√	√	√	3,000.00					√	Dept. of Coop	
		Identify Potential Artisans in the areas of Arts and Craft within the Municipality for Denkyira Festival of Arts and Culture. (EXPO)	Municipal wide	√				500.00				√		CNC	UDEMA, Traditional council.
		Organize capacity building and workshop for Artisans in the Municipality in areas of packaging, branding and customer care	Municipal wide		√			2,500.00					√	CNC	GEA, UDEMA,
		Talent Exhibition in Creative Arts among Junior High schools in the Municipality.	Municipal wide			√		2,500.00						CNC	UDEMA, GES
		Organize Denkyiraman High School Drama and Cultural Festival Day.	Municipal wide				√	5,000.00						CNC	Sponsors, UDEMA, GES
		Develop first phase of Kyekyewere Natural Fish Pond Tourist Site (Building of offices).	Kyekyewere	√	√	√	√							M/A	GTA

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
Agricultural Services and Management.		Pay utility bills	Dunkwa-on-Offin	√	√	√	√	3750.00	3750.00		√		DOA	Central Admin
		Provide funds for maintenance and running of official vehicle/motorbikes	Dunkwa-on-Offin	√	√	√	√	3,460	118,162			√	DOA	Central Admin
		Procure office consumables and stationery	Dunkwa-on-Offin	√	√	√	√		9,490.00			√	DOA	
		Organize monthly technical review and management meetings	Dunkwa-on-Offin	√	√	√	√		19,200			√	DOA	GEA, MA
		Review annual budget and plans	Dunkwa-on-Offin			√			1,250			√	DOA	Central Admin
		Collect and analyse weekly market prices of various agricultural produce	Municipal wide	√	√	√	√		10,540			√	DOA	Central Admin
		Train 25 DOFA staff on Climate Change and smart agriculture	Dunkwa-on-Offin		√				1,250.			√	DOA	Central Admin
		Organize annual District RELC meeting.	Dunkwa-on-Offin		√				2,500			√	DOA	Central Admin
		Organize capacity building for 5 DOFA Staff	Dunkwa-on-Offin		√				7,280			√	DOA	Central Admin
		Conduct 16 field Days for maize/rice farmers in 16 communities involved in Planting For Food And Jobs (PFJ)	Municipal wide		√				8,800			√	DOA	Central Admin
	Train 20 farmers in 8 communities on Aternative Livelihood for Crop Farmers	Municipal wide				√		3250.00			√	DOA	Central Admin	

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING	
		Train 20 women farmers on soap making	District wide				√		3250.00			√		DOA	Central Admin
		Conduct 16 mini demonstrations on improved crop technologies	Dunkwa-on-Offin		√	√			2,880				√	DOA	
		Sensitize 8 FBOs groups on market Linkage in 8 communities	District wide	√	√	√	√	5,250					√	DOA	
		Train 50 market women on food safety practices	District wide	√	√	√	√		1,350				√	DOA	
		Conduct anti-rabies vaccination for 100 dogs in 3 communities	District wide	√	√	√	√	2,660						DOA	
		Conduct mass PPR vaccination for 500 Sheep and Goats	District wide	√	√	√	√		3560				√	DOA	Central Admin
		Train 20 women in I-2 vaccine application against Newcastle Disease	Agric Office	√	√	√	√	5000					√	DOA	
		Sensitize 20 Agro chemical dealers on safety measures	Buabin			√		1250				√		DOA	Central Admin
		Sensitize 50 chief farmers on land management practices in the wake of illigal mining.	Municipal wide	√	√	√	√		4000				√	DOA	Central Admin
		Hold Meeting for DCAT members	Dunkwa- on- Offin	√	√	√	√		500			√		DOA	Central Admin
		Conduct 2,304 farm and home visit by 13 AEAs	Municipal wide	√	√	√	√		49,920			√		DOA	Central Admin
		Undertake supervisory and monitoring visits	Municipal wide	√	√	√	√		63,100				√	DOA	Central Admin
		Measure 100 fields with established yield plots	Municipal wide.	√	√	√	√		18,000					DOA	Central Admin

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING	
	Fishries	Introduction of feed support for fish farmers and post harvest training	Dunkwa		√			50,000					Fishries Comm.	DoA/ MA	
		Organize training for fish mongers	Dunkwa	√	√	√	√	6,000					Fishries Comm.	DoA/ MA	
		Provide technical support to fish farmers (site inspection, pond construction, stocking and harvesting)	All farmers within the municipality	√	√	√	√							Fishries Comm.	DoA/ MA
	Education	Organise BECE (MOCK) and Basic six exams	All Public Basic Schools	√				28,000				√	MP	GES	
		Organise INSET for newly trained teachers	10 Circuit Centres				√	7,500				√	GES	MA	
		Provide funds for the organisation of My 1 st day at school	10 Circuit Centres	√				4,200				√	GES	MA	
		Organize termly school data collection and EMIS census exercise	10 Circuit Centres	√	√	√	√	600					GES	MA	
		Regular inspection and monitoring supervision by department	10 Circuit Centres	√	√	√	√	38,000				√	GES	MA	
		Organise Quarterly MEOC monitoring activities	10 Circuit Centres	√	√	√	√	5,000				√	MA	GES	
		Support for girl child activities.	Municipal wide	√	√	√	√	10,000				√	GES	MA	
		Organize inter schools' sports competition	10 Circuit Centres	√				40,000				√	GES		
		Organize reading festivals for primary schools and capacity building for Heads	All Public Basic Schools	√							2000	√		NYA	MA, GES
		Class management and Monitoring.	Kyekyewere, Buabin, Imbraim	√	√	√	√	3,600.00				√		CEA	
	Monitoring, Supervision and Assessment of Learners	All 5 Zonal Councils		√			4,500.00				√		CEA		

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Organize community entry and awareness creation on Opening of New Literacy Classes.	All 5 Zonal Councils			√		7,300.00				√	CEA	
		Training of Facilitators. Literacy Day Celebration	All 5 Zonal Councils				√	5,107.00				√	CEA	
	Health Delivery	Develop key messages on some health issues of public health importance and disseminate to all facilities	All Sub-district	√	√	√	√	100.00				√	GHS	Mun. Assembly
		Conduct at least 4 Nutritional outreach services to the sub-district	All communities	√	√	√	√	1,200				√	GHS	Municipal Assembly
		Coordinate the creation of ten (10) breastfeeding corners at sub-districts	All Sub-district	√	√	√	√	900				√	GHS	Municipal Assembly & GES
		Create breastfeeding ambassadors (BFA) in 10 communities	All Sub-district	√	√	√	√	600				√	GHS	Municipal Assembly & GES
		Conduct at least 12 Nutrition educations/promotion	All facilities	√	√	√	√	600				√	GHS	FBDs, Chemical Sellers
		Coordinate quarterly Food Demonstrations at the 6 sub-districts	All community					900				√	GHS	Municipal Assembly
		Coordinate monthly screening for MAM and SAM cases at CWC	All Sub-district	√	√	√	√	1,200				√	GHS	
		Response initiative for prevention of Malaria and HIV/AIDS	Municipal wide	√	√	√	√	12,265.99	√				Cent. Admin.	MHD
		Procurement of Clinical Equipment for CHPS Compounds	Municipal Wide	√	√	√	√	49,563.00			√		Central Admin	MHD

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Campaign to reduce maternal mortality, Improve nutrition, etc	Municipal Wide	√	√	√	√	30,000					Central Admin	
		Identify and manage acute malnutrition	All Communities	√	√	√	√	2000.00	√		√		GHS	Government of Ghana
	Social Welfare and Community Services	Child Protection												
		Handle and resolve 90 reported cases of child maintenance, abuse, neglect, exploitation, custody, paternity, and family reconciliation.	Municipal wide	√	√	√	√	2000.00				√		DSWCD
		Conduct quarterly monitoring visits to 15 Early Childhood Centres	Municipal wide	√	√	√	√	2500.00				√	DSWCD	NCCE, GES
		Provide educational materials to 7 vulnerable and needy children.	Municipal wide	√	√	√	√	7000.00			√		DSWCD	NCCE, GES
		Conduct social enquiry investigations on 10 juvenile and child custody cases.	Municipal wide	√	√	√	√	4000.00			√		DSWCD	NCCE, CHRAJ
		Community Mobilization												
		Educate 500 community members on the legal implications of child and forced marriages, and sexual harassment.	Municipal wide	√	√	√	√			3500.00	√		DSWCD	NHIS
		Raise awareness on sexual exploitation, gender-based violence, teenage pregnancy, and domestic	Municipal wide		√		√			3500.00		√	DSWCD	NHIS

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		violence for 500 community members in 5 communities.												
		Sensitize 1000 students on the Children's Act and child rights protection	Municipal wide		√		√			5500.00		√	DSWCD	GFD (Dunkwa branch)
		Support and manage 90 number of Child Protection cases in the municipality	Municipal wide	√	√	√	√			4,500.00				
		Organize 2 stakeholder meeting to review ISS activities for 25 participants	Municipal wide	√		√				6,960.00				
		Provide educational materials for 10 vulnerable and needy children	Municipal wide	√	√	√	√			6,040.00				
		Gender Based activities												
		Organize public sensitization for 200 community members on Gender- Based sexual Violence against women and the girl child	Municipal wide	√	√	√	√	3500.00				√	Gender Desk Officer	DSD
		Empower 100 adolescent girls and boys on sexual and reproductive health.	Municipal wide			√		3000.00			√		Gender Desk Officer	GHS
		Service to PWDs												
		Organize public sensitization for 200 community members on Gender- Based sexual Violence against women and the girl child	Municipal wide		√	√		120,000.00				√	DSWCD	DOVVSU

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Empower 100 adolescent girls and boys on sexual and reproductive health.	Municipal wide		√		√	5,000.00		500.00		√	DSWCD	DOVVSU
		Social Protection												
		Facilitate the renewal of 50 LEAP beneficiaries NHIS Cards and 50 indigents cards	Municipal wide		√		√			500.00		√	DSWCD	NHIS
		Implement the sixth LEAP Cycle	Municipal wide	√	√	√	√	1000.00					DSWCD	
		Sensitization and Workshop for CICs and Game Centres Operators and Owners	Dunkwa	√	√					2,000	√		ISD	MA, EPA, EHSD
		Public Education and Sensitization on 2025 Budget, RTI Act, tax obligation, Revenue Mobilization, Government Policies and Programmes	All communities	√	√	√	√			15,000	√		ISD	MA,
		Collection of Labour market data	Dunkwa	√						1,700		√	Labour Dept.	MA
		Education on workmen's compensation and Labour Laws	Dunkwa, Atechem		√		√			1,300		√	Labour Dept.	MA
		Conduct Labour Inspection on Establishments	Dunkwa	√	√					2,700		√	Labour Dept.	MA
		Organize education on BLS, First Aid for schools, CHPS, Drivers etc.	Dunkwa	√	√	√	√			2000		√	NAS	M/A
		Organize simulation exercises for Dunkwa Mun. Hospital and other sister	Dunkwa		√	√				1000		√	NAS	M/A

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		service to test the preparedness of the services in emergency responds.												
		Facility Monitoring of all NHIS accredited facilities	Accredited Health facilities	√	√	√	√	3000				√	NHIS	GHS
		Registration and renewal for School feeding, Indigents/ Leap beneficiaries	Municipal wide	√	√	√	√	2000				√	NHIS	DSWCD
		Sensitization/ Media Engagement on Mobile renewal and NHIS-GHANA card linkage	Municipal wide	√	√	√	√	800			√		NHIS	Radio Stations, Local Information centres, other stakeholders
Environmental and sanitation management	Waste Management	Clearing and maintenance of final disposal site	Imbradan Obenkyem	√	√	√	√	320,000				√	EHSU	MA
		Waste management (lifting of refuse containers)	Dunkwa	√	√	√	√	200,000				√	Zoomlion	EHSU
		Evacuation of heaped refuse dumps	Municipal wide	√	√	√	√	80,000			√		EHSD	MA
		Organizing monthly clean-up exercise	Entire municipality	√	√	√	√	30,000	16,000		√		EHSD	MA
		Gazetting sanitation by-laws	Entire municipality	√	√	√	√		20,000		√		EHSD	MA
		Purchase of sanitary tools		√	√	√	√	20,000			√		MA	
		Undertake fumigation exercise	Municipal wide	√	√	√	√	200,000			√		MA	Zoomlion
		Regular dislodging of public and household toilets	Municipal wide	√	√	√	√		25,000		√		EHSD	MA
		Post and ante motem inspection of all domestic animals slaughtered	Municipal wide	√	√	√	√		1000		√		EHSD	Butchers
		Control noise and air pollution and ensure compliance	Municipal wide	√	√	√	√		10,000		√		EPA, EHSD	MA

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Undertake Domiciliary Inspection	Municipal wide	√	√	√	√		10,000		√		EHSD	MA
		Carry out CLTS activities in 20 communities	Some selected communities	√	√	√	√		40,000		√		EHSU	CWSA
		Implementation and monitoring of ODF Programme	Municipal wide	√	√	√	√	20,000					EHSU	CWSA
		Organizing desilting of public drains	Zonal Council Capitals	√	√	√	√		20,000		√		EHSU	Assembly members
		Inspection of food premises, sanitary sites and lorry stations, and Hospitality industries.	Municipal wide	√	√	√	√		20,000		√		EHSD	MA
		Educate public on the consequences of open defaecation	Municipal wide	√	√	√	√		5,000			√	EHSD	Assembly Members
		Awareness campaign to promote household latrines	Municipal wide	√	√	√	√		10,000			√		
		Educating the public on provision of bathhouse with good drainage	Municipal wide	√	√	√	√		7,000			√	EHSD	Landlords
		Carry out Health Education and Promotion in 60 Communities.	Municipal wide	√	√	√	√		15,000				EHSD	MA
		Burial of Paupers	Municipal wide	√	√	√	√		12,000				EHSD	GPS
		Data collection on Sanitary facilities	Municipal wide	√	√				20,000				EHSD	MA, Statistics unit.
		Undertake Monitoring and Supervision of Environmental and Sanitation Activities	Municipal wide	√	√	√	√		7,000				EHSD	MA

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Undertake Hospital Sanitation duties.	Municipal wide	√	√	√	√		5,000				EHSD	MA, MHD
		Control of Stray Animals	Municipal wide	√	√	√	√		20,000				EHSD	MA
		Appraise staff	Dunkwa		√		√		500				EHSD	MA
	Natural Resource Conservation	Ensure proper desilting of streams/ water drainage.	Municipal wide	√	√	√	√			10,000		√	NADMO	MA
		Create windbreaks and promote reforestation	Municipal wide		√					8,000	√		NADMO	MA, Forestry Division
		Clean internal and External boundaries twice a year	All forest reserves	√		√		5,000			√		Forestry Division	MA
		Raise at least 500 seedlings for enrichment planting	Oppon Manse forest reserves	√	√	√	√	4000			√		Forestry Division	MA
		Undertake trees planting exercise	Municipal wide	√	√	√	√	10000			√		Forestry Division	Parks and Garden
		Intensify monitoring activities to check illegal felling of trees	Oppon Mase forest reserves	√	√	√	√	5000			√		Forestry Division	MA
	Disaster prevention and Management	Train 15 Disaster Volunteer Group	Municipal wide	√	√		√			20,000		√	M. A, NADMO GNFS	
		Create Emergency Operation Centre	Municipal wide		√	√				20,000		√	M. A, NADMO GNFS	
		Community Education on Disaster prevention and Management	Municipal wide	√	√	√	√			15,000		√	NADMO GNFS	
		Formation of Village/ Town Disaster Management Committees	Municipal Wide			√				8,000		√	NADMO	GNFS, Assembly Member
		Awareness creation through radio education	Municipal wide	√	√	√	√			8,500		√	NADMO	
		Provide Motivational packages for DVGs			√	√	√	√			5,000		√	NADMO

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		Engage Communities in Clean- up exercises and awareness of Covid-19 pandemic	Dunkwa	√	√	√	√			6,000		√	NADMO	Municipal Assembly
		Cutting down hazardous trees in the municipality	Municipal wide				√			12,000		√	NADMO	MA, ECG, Forestry, Ambulance
		Reclaim mining sites	Municipal wide	√	√	√	√			10,000			NADMO	MA, ECG, Forestry, Ambulance
		Celebrate World Disaster Reduction Day	Dunkwa				√			18,000		√	NADMO	MA, DOA, GNFS, GHS, DVGs, Forestry commission
		Bush Fire Education and Training for Fire Volunteers	Mbradan, Imbrayem, Mpeasem, Asikuma	√	√	√	√	1200			√		GNFS	NADMO
		Organize road safety committee meetings	Dunkwa	√	√	√	√		6,000			√	MA	
		Market Fire Education and Risk Assessment on potential Fire hazards	Zongo and Central markets	√	√	√	√	1000			√		GNFS	NADMO
		Fuel and Gas Station Education and Risk Assessment of Ignition Sources	Atechem, Buabinso, Mfuom, Kwameprakrom	√	√	√	√	850			√		GNFS	EPA/ NPA, NADMO
		Domestic Fire and Home safety sensitization on Electrical Installations check	Kadadwen, Mbradan, Kyekyewere	√	√	√	√	920			√		GNFS	ECG, NADMO
		Road Safety and Vehicular Fire Education on Fuel leakage system	Ayanfuri station, Kumasi Station, Kyekyewere station	√	√	√	√	1000			√		GNFS	DVLA, NADMO

PROGRAMME (PBB)	SUB-PROGRAMME (PBB)	BROAD ACTIVITY	LOCATION	TIME FRAME (2025)				COST			PROGRAMME STATUS		IMPLEMENTING INSTITUTION/ DEPARTMENT	
				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Radio programme on Fire hazards on Home/ Workplace safety	All four radio stations	√	√	√	√	800		√	√		GNFS	NADMO
Infrastructure Delivery and Management	Infrastructure Development	Construction of 2No. 3-Unit Classroom Block with Furnishing & Ancillary facilities.	Ntontom, Twifo Kyebi	√	√	√	√	900,000			√		Central Admin	
		Construction of 1No. 2-Unit KG Block with Furnishing & Ancillary facilities.	Akyenekrom	√	√	√	√	200,000					Central Admin	
		Completion of 4No. 3-Unit Classroom Block with Furnishing & Ancillary facilities.	Atechem Kofi Ashia, Amofo, Dunkwa Methodist, Dunkwa SDA	√	√	√	√	800,000			√		Central Admin	
		Completion of all ongoing classroom blocks	Municipal wide	√	√	√	√	84,800				√	Central Admin	
		Construction of 3No. CHPS Compound with Furnishing	Nkwanta Babianiha Kwakudum	√	√	√	√	1,100,000			√		Central Admin	
		Complete Construction of CHPS Compound.	Municipal wide	√	√	√	√	55,000				√	Central Admin	
		Maintenance of market	Dunkwa		√				135,000			√	Central Admin	
		Furnishing of CHPS Compound	Municipal wide					50,000			√		Central Admin	
		Construct 5No. Mechanized Boreholes in the municipality	Imbraim Babianiha Badoa No.2 Akyempim Meretweso	√	√	√	√	100,000		100,000.00	√		Central Admin	CWSA, DPs
		Construction of 3No. Handpump Boreholes in selected communities.	Kramokrom Camp Mampong Akrobonsuagya	√	√	√	√	75,000		50,000.00	√		Central Admin	CWSA, DPs

PROGRAMME (PBB)	SUB-PROGRAMME (PBB)	BROAD ACTIVITY	LOCATION	TIME FRAME (2025)				COST			PROGRAMME STATUS		IMPLEMENTING INSTITUTION/ DEPARTMENT	
				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Maintenance of 8No. Hand pump Boreholes.		√	√	√	√	50,000				√	Central Admin.	CWSA, DPs
		Maintenance of Public Toilet facilities	Dunkwa					20,000.00				√	Central Admin	
		Completion of Fence wall around MCE's Residence	Dunkwa- on- Offin	√	√	√	√	51,895.56				√	Central Admin	
		Renovation of Staff Bungalow	Dunkwa- on- Offin	√	√	√	√			15,000.80	√		Central Admin	
		Rehabilitation and Maintenance of selected Classroom Blocks,	Municipal wide	√	√	√	√	150,000					Cent. Admin	
		Rehabilitation and Maintenance of selected markets and toilets	Municipal wide	√	√	√	√	56,000					Cent. Admin	
		Procurement and Maintenance of street light and supply of Electrical Items	Municipal wide	√	√	√	√	40,000				√	Central Admin	
		Construction of 5No. culvert	Buabin Road, Abesewa, Nfuom Powerline, Nsowa Estate	√				625,000				√	Central Admin	Roads Dept.
		Reshape 30km of selected roads Municipal wide	Municipal wide				√	50,000				√	Central Admin	Roads Dept.
		Construction of double 1200mm piped Culverts (10m)	Mfuom Powerline		√			100,000				√	Central Admin	Roads Dept.
		Construction of lay with shed at Christ Mission School Area	Mfuom		√			270,000					Central Admin	Roads Dept.
		Completion of filling at Atechem Y-Junction and other works	Municipal wide					176,000					Central Admin	Roads Dept.
		Completion of 1No. concrete foot bridge	Kadadwen CAC	√				38,950				√	Central Admin	Roads Dept.

PROGRAMME (PBB)	SUB-PROGRAMME (PBB)	BROAD ACTIVITY	LOCATION	TIME FRAME (2025)				COST			PROGRAMME STATUS		IMPLEMENTING INSTITUTION/ DEPARTMENT		
				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING	
		Completion of Desilting Works	Municipal wide	√				20,000				√	Central Admin	Roads Dept.	
		Completion of 2No. Culverts	Buabin Camp and Zion Camp	√				87,500				√	Central Admin	Roads Dept.	
	Physical and Spatial Planning	Organize community Education and Sensitisation on Land use and Spatial Planning Act, Permitting and Street naming in 5 communities	Dunkwa Asikuma Mbradan	√	√	√	√		5000				PPD	Info. Dept	
		Organize Technical Sub. Meetings	Dunkwa	√	√	√	√		1000					PPD	Radio Stations
		Organize Spatial planning Committee Meetings	Dunkwa	√	√	√	√				10,000		√	PPD	Technical Sub Committee
		Design local plans to guide development.	Agya Adu Estate Etension		√		√			5000			√	PPD	Works Dept.
		Organize training and workshop for PPD staff	Dunkwa			√			20,000				√	PPD	Municipal Assembly
		Digitalization of Streets and Properties	Dunkwa compound	√	√	√	√			5000			√	PPD	Technical Sub-Committee
		Embark on Site monitoring and Inspection	Municipal wide	√	√	√	√		2000				√	PPD	Technical Sub-Committee
		Purchase Garden tools	Dunkwa	√	√	√	√		2000				√	PPD	Parks and Garrden
		Repair Office equipment/ machines	Dunkwa	√	√	√	√		2000					PPD	
		Renovate Parks and Gardens Office	Dunkwa						2000					P&G	
		Purchase of stationaries for office use	Dunkwa	√	√	√	√							PPD	
		Procure office equipment	UDEMA	√	√	√	√						√	DSWCD	MA

PROGRAMME (PBB)	SUB-PROGRAMME (PBB)	BROAD ACTIVITY	LOCATION	TIME FRAME (2025)				COST			PROGRAMME STATUS		IMPLEMENTING INSTITUTION/ DEPARTMENT	
				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
Management and Administration	General Administration	Payment of Utilities (Electricity, water, etc.)	Agric Office	√	√	√	√	2,880.00		3,000.00		√	DOA	Mun. Assembly
		Maintenance and running of official vehicle/motorbikes	Agric Office	√	√	√	√	18,400.00		32,550.00		√	DOA	Mun. Assembly
		Support brilliant but needy students with preference given to females	Municipal wide	√	√	√	√	30,000.00				√	Central Admin	
		Organize Audit Committee meetings	Dunkwa	√	√	√	√	18,000					Central Admin	
		Acquisition of land for Artisan Village	Dunkwa		√			80,000					Central Admin	
		Preparation of 2026-2029 MTDP	Municipal wide		√	√	√	95,000					Central Admin	
		Complete Kyekyewere Health centre.	Kyekyewere	√	√	√	√	50,000					Central Admin	
		Support communities with building materials (CIP)	Municipal wide	√	√	√	√	100,000.				√	Central Admin	DPs
		Provide logistics to the 5 zonal councils	Municipal wide	√	√	√	√	48,531.98					Cent. Admin.	
		Insure official vehicles	Dunkwa	√	√	√	√	15,000					Cent. Admin	
		Internal Management of Organization	Dunkwa	√	√	√	√	100,000					Cent. Admin	All Departments
		Procurement and Supply of Dual Desks for Basic schools	Municipal wide	√	√	√	√	120,000					Cent. Admin	
		Provide funds to support activities of MP	Dunkwa	√	√	√	√	620,000					MP	
		Retainer fees for Assembly's Lawyer	Dunkwa	√	√	√	√	10,000					Cent. Admin.	
		Celebrate National days, Independence Day and Teachers' Awards	Dunkwa	√	√	√	√	200,000					Cent. Admin	

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING	
Planning, budgeting and Coordination		Organize a 30-day data inputting exercise to update the District Development, Data Platform (DDDP) of the municipality.	Municipal wide		√	√		4,275.00					Dept. of Statistics	MA	
		Compile Administrative data for the Municipality and the Ghana Statistical Service for Evidence-Based Decision making.	Municipal wide			√		2,710.00			√		Dept. of Statistics	MA	
		Organize meetings to discuss data compilation and inputting findings	Municipal wide		√		√	1,015.00			√		Dept. of Statistics	MA	
		Organise 2No. Town Hall meetings	Dunkwa	√		√		40,000			√		Central Admin		
		Organize radio discussions on Government policies and Assembly's projects and programmes	Dunkwa	√	√	√	√	2,000			√		Central Admin		
		Review 2025 Action Plan	Municipal wide			√		5,000			√		Central Admin		
		Organise routine inspection, and, quarterly monitoring & evaluation exercises of Assembly projects and programmes	Municipal wide	√	√	√	√	24,000			√		Central Admin		
		Prepare and present Annual Composite Budgets to stakeholders (at Budget hearings)	Dunkwa			√		30,000			√		Central Admin		
	Finance and Revenue Mobilization		Prepare and implement Revenue Improvement Action Plan (RIAP)	Dunkwa			√		200			√		Finance Dept.	Central Admin
			Collect, collate and update revenue database to improve revenue collection	All Zonal Councils	√	√	√	√	10000			√		Finance Dept.	F&A Sub-Comm

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Monitor revenue collection to reduce leakages	Municipal wide	√	√	√	√	1000			√		Finance Dept.	F&A Sub-Comm
	Human Resource Management	Procure logistics for offices to enhance service delivery	Dunkwa	√	√	√	√	41,600			√		Central Admin	HR
		Provide funds for the compensation of employees	Dunkwa	√	√	√	√	2,835,000			√		Central Admin	HR
		Appraise The Performance of Staffs Yearly	PPD	√		√					1000	√		Cent. Admin
	Legislative Oversight	Prosecuting sanitary offenders	Municipal wide	√	√	√	√		5,000		√		EHSU	Judiciary