

UPPER DENKYIRA EAST MUNICIPAL ASSEMBLY

COMPOSITE ANNUAL ACTION PLAN - 2024

The 2024 Composite Annual Action Plan is the reflection of Annual Action Plans collated from the Departments, Agencies and Communities of the Municipal Assembly. Implementation involves translating the plan into actions to achieve the set objectives.

In the Annual Action Plan, more detailed activities to be undertaken in the implementation of the selected projects are presented. The Annual Action Plan also serves as the basis for disbursement of all funds for the 2024 fiscal year and as an invitation to interested development partners including NGOs and the Private Sector for development and investment in the various sectors.

Draft Composite Annual Action Plan - 2024

PROGRAMME (PBB)	SUB-PROGRAMME (PBB)	BROAD ACTIVITY	LOCATION	TIME FRAME (2024)				COST			PROGRAMME STATUS		IMPLEMENTING INSTITUTION/ DEPARTMENT	
				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Local Economic Development												
Economic Development	Trade, Tourism and Industrial Development	Training of the youth in entrepreneurship for Ghana Jobs and Skills Project.	Municipal wide	√	√	√	√	10,000.00				√	GEA	MA
		Training of sole proprietorship/ business owners in Business Digitalization.	Municipal wide	√		√				1,500		√	GEA	
		Provide Training in Beads and liquid soap Making for 50 youths.	Municipal wide				√			3,500	√		GEA	MA
		Education and assistantship to Business Formalization.	Dunkwa	√	√	√	√	5,500				√	GEA	
		Provide Business Counselling to Business owners.	Municipal wide		√	√	√	3,000				√	GEA	
		Form 4 Local Business Associations (LBAs)	Municipal wide		√		√			3,000		√	GEA	MA
		Organize NVTI Exams for Dressmakers And Hairdressers	Dunkwa	√		√				4,000	√		GEA	NYA
		Organize Kaizen forum	Municipal wide		√	√				3,000	√		GEA	
		Organize training in Small Business Management and Financial management	Municipal wide	√	√	√	√			4,500		√	GEA	
		Prepare business plans	Dunkwa	√						2,000	√		GEA	
To revive and strengthen 50 coops. Societies and make	Municipal wide	√	√	√	√	3,000.00				√	Dept. of Coop			

PROGRAMME (PBB)	SUB-PROGRAMME (PBB)	BROAD ACTIVITY	LOCATION	TIME FRAME (2024)				COST			PROGRAMME STATUS		IMPLEMENTING INSTITUTION/ DEPARTMENT	
				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		them viable and vibrant thereby creating wealth and employment												
		To undertake capacity training workshops for 100 executive members of coop socs. to be able to keep records of the society	Municipal wide	√	√	√	√	3,500.00				√		Dept. of Coop
		To audit & inspect the account of 10 registered cooperative societies by ensuring probity and accountability in all cooperative societies by Dec 2024.	Municipal wide	√	√	√	√	1,000.00				√		Dept. of Coop CUA LTD
		To register 50 proposed cooperative societies / economic groups into cooperatives which will be capable of alleviating poverty thereby creating employment by Dec 2024	Municipal wide	√	√	√	√	1,000.00				√		Dept. of Coop
		To sensitize and enlighten 50 communities on importance of belonging to / formation of cooperative society by Dec. 2024	Municipal wide	√	√	√	√	3,000.00				√		Dept. of Coop
		Identify Potential Artisans in the areas of Arts and Craft within the Municipality for Denkyira Festival of Arts and Culture. (EXPO)	Municipal wide	√				500.00				√		CNC UDEMA, Traditional council.

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Capacity building and Workshop for Artisans in the Municipality in areas of packaging, branding and customer care	Municipal wide		√			2,500.00				√	CNC	GEA, UDEMA,
		Talent Exhibition in Creative Arts among Junior High schools in the Municipality.	Municipal wide			√		2,500.00					CNC	UDEMA, GES
		Organize Denkyiraman High School Drama and Cultural Festival Day.	Municipal wide				√	5,000.00					CNC	Sponsors, UDEMA, GES
		Develop first phase of Kyekyewere Natural Fish Pond Tourist Site (Building of offices).	Kyekyewere	√	√	√	√						M/A	GTA
		Organize training for artisans in Equipment and tools handling.	Municipal wide		√					5,000.00		√	NYA	NGOs
		Organize skill training workshop on leather works and weaving.	Municipal wide			√		1,800.00			√		NYA	GEA
	Agricultural Services and Management.	Pay utility bills	Dunkwa-on-Offin	√	√	√	√	3750.00	3750.00		√		DOA	Central Admin
		Provide funds for maintenance and running of official vehicle/motorbikes	Dunkwa-on-Offin	√	√	√	√	3,460	118,162			√	DOA	Central Admin
		Procure office consumables and stationery	Dunkwa-on-Offin	√	√	√	√		9,490.00			√	DOA	
		Organize monthly technical review and management meetings	Dunkwa-on-Offin	√	√	√	√		19,200			√	DOA	GEA, MA

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Review annual budget and plans	Dunkwa-on-Offin			√			1,250			√	DOA	Central Admin
		Collect and analyse weekly market prices of various agricultural produce	Municipal wide	√	√	√	√		10,540			√	DOA	Central Admin
		Train 25 DOFA staff on Climate Change and smart agriculture	Dunkwa-on-Offin		√				1,250.			√	DOA	Central Admin
		Organize annual District RELC meeting.	Dunkwa-on-Offin		√				2,500			√	DOA	Central Admin
		Organize capacity building for 5 DOFA Staff	Dunkwa-on-Offin		√				7,280			√	DOA	Central Admin
		Conduct 16 field Days for maize/rice farmers in 16 communities involved in Planting For Food And Jobs (PFJ)	Municipal wide		√				8,800			√	DOA	Central Admin
		Train 20 farmers in 8 communities on Aternative Livelihood for Crop Farmers	Municipal wide				√		3250.00			√	DOA	Central Admin
		Train 20 women farmers on soap making	District wide				√		3250.00		√		DOA	Central Admin
		Conduct 16 mini demonstrations on improved crop technologies	Dunkwa-on-Offin		√	√			2,880			√	DOA	
		Sensitize 8 FBOs groups on market Linkage in 8 communities	District wide	√	√	√	√	5,250				√	DOA	
		Train 50 market women on food safety practices	District wide	√	√	√	√		1,350			√	DOA	

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Conduct anti-rabies vaccination for 100 dogs in 3 communities	District wide	√	√	√	√	2,660					DOA	
		Conduct mass PPR vaccination for 500 Sheep and Goats	District wide	√	√	√	√		3560			√	DOA	Central Admin
		Train 20 women in I-2 vaccine application against Newcastle Disease	Agric Office	√	√	√	√	5000				√	DOA	
		Sensitize 20 Agro chemical dealers on safety measures	Buabin			√		1250				√	DOA	Central Admin
		Sensitize 50 chief farmers on land management practices in the wake of illigal mining.	Municipal wide	√	√	√	√		4000			√	DOA	Central Admin
		Hold Meeting for DCAT members	Dunkwa- on- Offin	√	√	√	√		500			√	DOA	Central Admin
		Conduct 2,304 farm and home visit by 13 AEAs	Municipal wide	√	√	√	√		49,920			√	DOA	Central Admin
		Undertake supervisory and monitoring visits	Municipal wide	√	√	√	√		63,100			√	DOA	Central Admin
		Measure 100 fields with established yield plots	Municipal wide.	√	√	√	√		18,000				DOA	Central Admin
	Fishries	Training of pond construction gang	Dunkwa		√								Fishries Comm.	DoA/ MA
		Conduct Cold Store and fish market survey	Dunkwa	√	√	√	√	12,000					Fishries Comm.	DoA/ MA
		Provide technical support to fish farmers (site inspection, pond construction, stocking and harvesting)	All farmers within the municipality	√	√	√	√	5,000					Fishries Comm.	DoA/ MA
	Education	Organise BECE (MOCK) and Basic six exams	Dunkwa	√				28,000				√	MP	GES
		Organise INSET for head teachers	Municipal wide				√	7,500				√	GES	MA

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Provide funds for the organisation of My 1 st day at school	Municipal wide	√				4,200				√	GES	MA
		Organize come back to school campaign	Municipal wide	√	√	√	√	600					GES	MA
		Regular inspection and monitoring supervision by department	Municipal wide	√	√	√	√	38,000				√	GES	MA
		Organise Quarterly MEOC monitoring activities	Municipal wide	√	√	√	√	5,000				√	MA	GES
		Support for girl child activities.	Municipal wide	√	√	√	√	10,000				√	GES	MA
		Organize inter schools' sports competition	Municipal wide	√				40,000				√	GES	
		Organize inter SHS Debate competition	Dunkwa Sec/ Tech	√						2000	√		NYA	MA, GES
		Class management and Monitoring.	All 5 Zonal Councils	√	√	√	√	3,600.00				√	CEA	
		Monitoring, Supervision and Assessment of Learners	All 5 Zonal Councils		√			4,500.00				√	CEA	
		Organize community entry and awareness creation on Opening of New Literacy Classes.	All 5 Zonal Councils			√		7,300.00				√	CEA	
		Training of Facilitators. Literacy Day Celebration	All 5 Zonal Councils				√	5,107.00				√	CEA	
	Health Delivery	Purchase of Office Consumables and COVID-19 protocol items	Dunkwa	√	√	√	√	1,480.00				√	DOA	Mun. Assembly
		Distribution of ivermecton tablet to community members	All communities	√	√	√	√			3000.00		√	GHS	Municipal Assembly
		Distribution of Praziquadil and Albendazole to school	All School	√	√	√	√			2500.00		√	GHS	Municipal Assembly & GES

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Distribution of Azithromycin	All School	√	√	√	√			2300.00		√	GHS	Municipal Assembly & GES
		Screen all attendants for TB and trace contacts	All facilities	√	√	√	√			46200.00		√	GHS	FBDs, Chemical Sellers
		Vaccinate general public with COVID-19 vaccine	All community							51200.00		√	GHS	Municipal Assembly
		Mop-up exercise for low pentoring facilities	All Sub-district	√	√	√	√			5600.00		√	GHS	
		Undertake Iron Folate Acid (IFA) supplementation	All public schools and health facilities	√	√	√	√			4000.00		√	GHS	GES
		Organize community awareness and sensitization programs	All Communities	√	√	√	√			2000.00		√	GHS	Assembly, communities, FAO, GES, Others
		Formation of District Nutrition Advocacy team	Dunkwa	√	√	√	√	√	√	unicef 1200.00		√	GHS	Assembly, communities, FAO, GES, Others
		Identification and management of acute malnutrition	All Communities	√	√	√	√		√	2000.00	√		GHS	Government of Ghana
		Organize sensitization programs on behaviour change on nutrition	All Communities	√	√	√	√		√	6000.00	√		GHS	Assembly, communities, FAO, GES, Others
		Organize community debates on health and nutrition	All Communities	√	√	√	√		√	3000.00	√		GHS	Assembly, communities, FAO, GES, Others
		Conduct Financial Management Training and Monitoring		√	√	√	√		√	7500.00		√	GHS	Assembly, communities, FAO, GES, Others

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING	
	Social Welfare and Community Services	Child Protection													
		Sensitize 300 parents on the Children's Act, 560, 1998	Municipal wide	√	√	√	√			1200.00		√	DSWCD	NCCE, GES	
		Organize public sensitization on child rights protection and promotion for 500 school pupils	Municipal wide	√	√	√	√			1200.00		√	DSWCD	NCCE, GES	
		Conduct quarterly monitoring visit to ten Early Childhood Centre in the Municipality	Municipal wide	√	√	√	√			1200.00	√		DSWCD	NCCE, GES	
		Organize In-school education on sexual exploitation for 700 school children in 5 selected JHS in the Municipality	Municipal wide	√	√	√	√			1200.00	√		DSWCD	NCCE, CHRAJ	
		Organize In-school education on worse forms of child labour for 700 school children in five schools selected JHS	Municipal wide	√	√	√	√			1200.00		√	DSWCD	CHRAJ	
		Organize education on gender based domestic violence for 500 (500) students in five basic schools in the Municipality	Municipal wide	√	√	√	√			1200.00	√		DSWCD	DOVVSU	
		Community Mobilization													
		Create public awareness on the effect of worse forms of child labour for 500 community members in five communities	Municipal wide	√	√	√	√			1200.00	√		DSWCD	NHIS	
		Organize public education and sensitization on gender -based sexual violence against the girl child and boys for 700 community members in six selected communities	Municipal wide		√		√			500.00		√	DSWCD	NHIS	
Organize public education for seven hundred (700) community members on the negative effect of teenage	Municipal wide		√		√			400.00		√	DSWCD	GFD (Dunkwa branch)			

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		pregnancy on the girl's child in five communities												
		Gender Based activities												
		Organize public sensitization for one hundred (100) on Teenage pregnancy and child marriages in six JHS	Municipal wide	√	√	√	√			800.00		√	Gender Desk Officer	DSD
		Empower 100 adolescent girls and boys on adolescent sexual reproductive health Rights	Municipal wide			√				1000.00	√		Gender Desk Officer	GHS
		Organize public education and awareness at the community level on excessive and persistent domestic violence against girls, boys, and women for 100 community members	Municipal wide	√	√	√	√			500.00		√	Gender Desk Officer	
		Organize public education on the legal implication of child and forced marriages for two hundred (200) community members	Municipal wide		√	√	√			2000.00		√	Gender Desk Officer	DSD
		Organise public education on sexual harassment and Indecent Assaults on girls and boys for 300 community members	Municipal wide				√			400.00		√	Gender Desk Officer	DSD
		Service to PWDs												
		Support for ten (10) vulnerable and needy children with educational materials	Municipal wide		√	√				600.00		√	DSWCD	DOVVSU
		Conduct social enquiry investigations on 10 Juvenile and child custody cases reported	Municipal wide		√		√			500.00		√	DSWCD	DOVVSU
		Intensify the Registration and enrollment of 50 PWDs onto the PWDs Register /Album		√	√		√			900.00			DSWCD	

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Sensitize 100 hundred Persons with Disabilities on PWDs Law, and guidelines for the distribution of the PWDs funds			√					800.00			DSWCD	
		Provide support to one hundred (100) PWDs who have registered with the Department with capital items		√	√	√	√			592.00		√	DSWCD	
		Social Protection												
		Register and enrol 50 indigents onto the NHIS Platform	Municipal wide	√	√	√	√			1200.00	√		DSWCD	NHIS
		Facilitate the renewal of 50 LEAP beneficiaries NHIS Cards and 50 indigents cards	Municipal wide		√		√			500.00		√	DSWCD	NHIS
		Implement the sixth LEAP Cycle	Municipal wide	√	√	√	√	1000.00					DSWCD	
		Training for CIC Operators												
		Training for CIC Operators	Dunkwa	√	√					500	√		ISD	MA, EPA, EHSD
		Workshop Game Centres Operators	Dunkwa	√	√					500	√		ISD	MA,
		Collection of Labour market data	Dunkwa	√						600		√	Labour Dept.	MA
		Education on workmen's compensation and Labour Laws	Dunkwa, Atechem		√		√			800		√	Labour Dept.	MA
		Receive Labour complaints and fill available job vacancies	Dunkwa			√				500		√	Labour Dept.	MA
		Conduct Establishment Inspection	Dunkwa	√	√					700		√	Labour Dept.	MA

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Organize education on BLS, First Aid for schools, CHPS, Drivers etc.	Dunkwa	√	√	√	√			2000		√	NAS	M/A
		Organize simulation exercises for Dunkwa Mun. Hospital and other sister service to test the preparedness of the services in emergency responds.	Dunkwa		√	√				1000		√	NAS	M/A
		Facility Monitoring of all NHIS accredited facilities	Accredited Health facilities	√	√	√	√	3000				√	NHIS	GHS
		Registration and renewal for School feeding, Indigents/ Leap beneficiaries	Municipal wide	√	√	√	√	2000				√	NHIS	DSWCD
		Sensitization/ Media Engagement on Mobile renewal and NHIS-GHANA card linkage	Municipal wide	√	√	√	√	800			√		NHIS	Radio Stations, Local Information centres, other stakeholders
Environmental and sanitation management	Waste Management	Clearing and maintenance of final disposal site	Imbradan Obenkyem	√	√	√	√	320,000				√	EHSU	MA
		Waste management (lifting of refuse containers)	Dunkwa	√	√	√	√	200,000				√	Zoomlion	EHSU
		Evacuation of heaped refuse dumps	Municipal wide	√	√	√	√	80,000			√		EHSD	MA
		Organizing monthly clean-up exercise	Entire municipality	√	√	√	√	30,000	16,000		√		EHSD	MA
		Gazetting sanitation by-laws	Entire municipality	√	√	√	√		20,000		√		EHSD	MA
		Purchase of sanitary tools		√	√	√	√	20,000			√		MA	
		Undertake fumigation exercise	Municipal wide	√	√	√	√	200,000			√		MA	Zoomlion
		Regular dislodging of public and household toilets	Municipal wide	√	√	√	√		25,000		√		EHSD	MA

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Post and ante motem inspection of all domestic animals slaughtered	Municipal wide	√	√	√	√		1000		√		EHSD	Butchers
		Control noise and air pollution and ensure compliance	Municipal wide	√	√	√	√		10,000		√		EPA, EHSD	MA
		Undertake Domiciliary Inspection	Municipal wide	√	√	√	√		10,000		√		EHSD	MA
		Carry out CLTS activities in 20 communities	Some selected communities	√	√	√	√		40,000		√		EHSU	CWSA
		Implementation and monitoring of ODF Programme	Municipal wide	√	√	√	√	20,000					EHSU	CWSA
		Organizing desilting of public drains	Zonal Council Capitals	√	√	√	√		20,000		√		EHSU	Assembly members
		Inspection of food premises, sanitary sites and lorry stations, and Hospitality industries.	Municipal wide	√	√	√	√		20,000		√		EHSD	MA
		Educate public on the consequences of open defaecation	Municipal wide	√	√	√	√		5,000			√	EHSD	Assembly Members
		Awareness campaign to promote household latrines	Municipal wide	√	√	√	√		10,000			√		
		Educating the public on provision of bathhouse with good drainage	Municipal wide	√	√	√	√		7,000			√	EHSD	Landlords
		Carry out Health Education and Promotion in 60 Communities.	Municipal wide	√	√	√	√		15,000				EHSD	MA
		Burial of Paupers	Municipal wide	√	√	√	√		12,000				EHSD	GPS

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				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING	
		Data collection on Sanitary facilities	Municipal wide	√	√				20,000					EHSD	MA, Statistics unit.
		Undertake Monitoring and Supervision of Environmental and Sanitation Activities	Municipal wide	√	√	√	√		7,000					EHSD	MA
		Undertake Hospital Sanitation duties.	Municipal wide	√	√	√	√		5,000					EHSD	MA, MHD
		Control of Stray Animals	Municipal wide	√	√	√	√		20,000					EHSD	MA
		Appraise staff	Dunkwa		√		√		500					EHSD	MA
	Natural Resource Conservation	Ensure proper desilting of streams/ water drainage.	Municipal wide	√	√	√	√			10,000		√		NADMO	MA
		Create windbreaks and promote reforestation	Municipal wide		√					8,000	√			NADMO	MA, Forestry Division
		Clean internal and External boundaries twice a year	All forest reserves	√		√		5,000			√			Forestry Division	MA
		Raise at least 500 seedlings for enrichment planting	Oppon Manse forest reserves	√	√	√	√	4000			√			Forestry Division	MA
		Undertake trees planting exercise	Municipal wide	√	√	√	√	10000			√			Forestry Division	Parks and Garden
		Intensify monitoring activities to check illegal felling of trees	Oppon Mase forest reserves	√	√	√	√	5000			√			Forestry Division	MA
	Disaster prevention and Management	Train 15 Disaster Volunteer Group	Municipal wide	√	√		√			20,000		√		M. A, NADMO GNFS	
		Create Emergency Operation Centre	Municipal wide		√	√				20,000		√		M. A, NADMO GNFS	
		Community Education on Disaster prevention and Management	Municipal wide	√	√	√	√			15,000		√		NADMO GNFS	

PROGRAMME (PBB)	SUB-PROGRAMME (PBB)	BROAD ACTIVITY	LOCATION	TIME FRAME (2024)				COST			PROGRAMME STATUS		IMPLEMENTING INSTITUTION/ DEPARTMENT	
				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Formation of Village/ Town Disaster Management Committees	Municipal Wide			√				8,000		√	NADMO	GNFS, Assembly Member
		Awareness creation through radio education	Municipal wide	√	√	√	√			8,500		√	NADMO	
		Provide Motivational packages for DVGs		√	√	√	√			5,000		√	NADMO	Municipal Assembly
		Engage Communities in Clean- up exercises and awareness of Covid-19 pandemic	Dunkwa	√	√	√	√			6,000		√	NADMO	Municipal Assembly
		Cutting down hazardous trees in the municipality	Municipal wide				√			12,000		√	NADMO	MA, ECG, Forestry, Ambulance
		Celebrate World Disaster Reduction Day	Dunkwa				√			18,000		√	NADMO	MA, DOA, GNFS, GHS, DVGs, Forestry commission
		Bush Fire Education and Training for Fire Volunteers	Mbradan, Imbrayem, Mpeasem, Asikuma	√	√	√	√	1200			√		GNFS	NADMO
		Market Fire Education and Risk Assessment on potential Fire hazards	Zongo and Central markets	√	√	√	√	1000			√		GNFS	NADMO
		Fuel and Gas Station Education and Risk Assessment of Ignition Sources	Atechem, Buabinso, Mfuom, Kwameprakrom	√	√	√	√	850			√		GNFS	EPA/ NPA, NADMO
		Domestic Fire and Home safety sensitization on Electrical Installations check	Kadadwen, Mbradan, Kyekyewere	√	√	√	√	920			√		GNFS	ECG, NADMO

PROGRAMME (PBB)	SUB-PROGRAMME (PBB)	BROAD ACTIVITY	LOCATION	TIME FRAME (2024)				COST			PROGRAMME STATUS		IMPLEMENTING INSTITUTION/ DEPARTMENT	
				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Road Safety and Vehicular Fire Education on Fuel leakage system	Ayanfuri station, Kumasi Station, Kyekyewere station	√	√	√	√	1000			√		GNFS	DVLA, NADMO
		Radio programme on Fire hazards on Home/ Workplace safety	All four radio stations	√	√	√	√	800		√	√		GNFS	NADMO
Infrastructure Delivery and Management	Infrastructure Development	Construction of 2No. 3-Unit Classroom Block with Furnishing & Ancillary facilities.	Ntontom Dunkwa Methodist JHS	√	√	√	√	723,541		723,541	√		Central Admin	
		Construction of 1No. 2-Unit KG Block with Furnishing & Ancillary facilities.	Akyenkrom	√	√	√	√	200,000					Central Admin	
		Completion of all ongoing classroom blocks	Municipal wide	√	√	√	√	15,000				√	Central Admin	
		Construction of 3No. CHPS Compound with Furnishing	Nkwanta Babianiha Kwakudum	√	√	√	√	1,100,000			√		Central Admin	
		Complete Construction of 3No. ongoing CHPS Compound.	Municipal wide	√	√	√	√	45,000				√	Central Admin	
		Complete construction of 1No. Nurses Quarters	Mbradan		√			28,000				√	Central Admin	
		Maintenance of market	Dunkwa		√				135,000			√	Central Admin	
		Furnishing of CHPS Compound						50,000			√		Central Admin	
		Construct 10No. Mechanized Boreholes in the municipality	Denkyira Fosu Gyampokrom Twifo Kyebi Imbraim Babianiha Motel Badoa No.2 Compound Bungalow	√	√	√	√	160,000			329,000.00	√		Central Admin

PROGRAMME (PBB)	SUB-PROGRAMME (PBB)	BROAD ACTIVITY	LOCATION	TIME FRAME (2024)				COST			PROGRAMME STATUS		IMPLEMENTING INSTITUTION/ DEPARTMENT	
				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
			Akyempim Meretweso											
		Construction of 5No. Handpump Boreholes in selected communities.	Kramokrom Camp Antwikrom Mampong Yiripe Akrobonsuagya	√	√	√	√	75,000		50,000.00	√		Central Admin	CWSA, DPs
		Maintenance of 8No. Hand pump Boreholes.		√	√	√	√	50,000				√	Central Admin.	CWSA, DPs
		Maintenance of Public Toilet facilities	Dunkwa					20,000.00				√	Central Admin	
		Completion of Fence wall around MCE's Residence	Dunkwa- on- Offin	√	√	√	√	51,895.56				√	Central Admin	
		Renovation of Staff Bungalow	Dunkwa- on- Offin	√	√	√	√			52,498.80	√		Central Admin	
		Rehabilitation and Maintenance of selected Classroom Blocks,	Municipal wide	√	√	√	√	150,000					Cent. Admin	
		Rehabilitation and Maintenance of selected markets and toilets	Municipal wide	√	√	√	√	56,000					Cent. Admin	
		Completion of Assembly Hall Complex	Dunkwa-On-Offin	√	√	√	√	100,265.44			√		Central Admin	
		Procurement and Maintenance of street light and supply of Electrical Items	Municipal wide	√	√	√	√	100,000			√		Central Admin	
		Construction of 5No. culvert	Buabin Road, Abesewa, Nfuom Powerline, Nsowa Estate	√				625,000				√	Central Admin	Roads Dept.
		Reshape 25km of selected roads Municipal wide	Municipal wide				√	150,000			√		Central Admin	Roads Dept.
		Construction of 1No. 12m span concrete foot bridge at Atechem (King star area)	Atechem		√			80,000			√		Central Admin	Roads Dept.

PROGRAMME (PBB)	SUB-PROGRAMME (PBB)	BROAD ACTIVITY	LOCATION	TIME FRAME (2024)				COST			PROGRAMME STATUS		IMPLEMENTING INSTITUTION/ DEPARTMENT	
				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Completion of 1No. concrete foot bridge	Kadadwen CAC	√				36,000			√	√	Central Admin	Roads Dept.
		Completion of Desilting Works	Municipal wide	√				50,000				√	Central Admin	Roads Dept.
		Completion of 2No. Culverts	Buabin Camp and Zion Camp	√				325,000				√	Central Admin	Roads Dept.
	Physical and Spatial Planning	Organize community Education and Sensitisation on Land use and Spatial Planning Act, Permitting and Street naming in 5 communities	Dunkwa Asikuma Mbradan	√	√	√	√		5000				PPD	Info. Dept
		Organize Technical Sub. Meetings	Dunkwa	√	√	√	√		1000				PPD	Radio Stations
		Organize Spatial planning Committee Meetings	Dunkwa	√	√	√	√			10,000		√	PPD	Technical Sub Committee
		Update and correct existing Local plan	Kadadwen		√		√	5000				√	PPD	
		Prepare local plan for Mbradan Extension to guide development.	Nkurakan		√		√		5000			√	PPD	Works Dept.
		Organize training and workshop for PPD staff	Dunkwa			√		20,000				√	PPD	Municipal Assembly
		Street naming and Property addressing	Dunkwa	√	√	√	√		5000			√	PPD	Technical Sub-Committee
		Embark on Site monitoring and Inspection	Municipal wide	√	√	√	√	2000			√		PPD	Technical Sub-Committee
		Purchase Garden tools	Dunkwa	√	√	√	√	2000			√		PPD	Parks and Garrden
		Repair Office equipment/ machines	Dunkwa	√	√	√	√	2000					PPD	

PROGRAMME (PBB)	SUB-PROGRAMME (PBB)	BROAD ACTIVITY	LOCATION	TIME FRAME (2024)				COST			PROGRAMME STATUS		IMPLEMENTING INSTITUTION/ DEPARTMENT	
				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Renovate Parks and Gardens Office	Dunkwa					2000					P&G	
		Purchase of stationaries for office use	Dunkwa	√	√	√	√						PPD	
Management and Administration	General Administration	Procure office equipment	UDEMA	√	√	√	√			5,100.00	√		DSWCD	MA
		Conduct financial management Training and monitoring		√	√	√	√		7500.00				GHS	
		Payment of Utilities (Electricity, water, etc.)	Agric Office	√	√	√	√	2,880.00		3,000.00		√	DOA	Mun. Assembly
		Maintenance and running of official vehicle/motorbikes	Agric Office	√	√	√	√	18,400.00		32,550.00		√	DOA	Mun. Assembly
		Purchase of Office Consumables and COVID-19 protocol items	Agric Office	√	√	√	√	1,480.00				√	DOA	Mun. Assembly
		Organise Monthly Technical Review Meetings and Management Meetings	Agric Office	√	√	√	√			7,920		√	DOA	Mun. Assembly
		Support brilliant but needy students with preference given to females	Municipal wide	√	√	√	√	42,531.98				√	Central Admin	
		Response initiative for prevention of Malaria and HIV/AIDS	Municipal wide	√	√	√	√		√	12a,265.99			Cent. Admin.	MHD
		Procurement of Clinical Equipment for CHPS Compounds	Municipal Wide	√	√	√	√			49,563.00	√		Central Admin	MHD
		Campaign to reduce maternal mortality, Improve nutrition, etc	Municipal Wide	√	√	√	√	30,000					Central Admin	
		Complete Kyekyewere Health centre.	Kyekyewere	√	√	√	√	50,000					Central Admin	

PROGRAMME (PBB)	SUB-PROGRAMME (PBB)	BROAD ACTIVITY	LOCATION	TIME FRAME (2024)				COST			PROGRAMME STATUS		IMPLEMENTING INSTITUTION/ DEPARTMENT	
				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Support communities with building materials (CIP)	Municipal wide	√	√	√	√	122,000.				√	Central Admin	DPs
		Provide logistics to the 5 zonal councils	Municipal wide	√	√	√	√	48,531.98					Cent. Admin.	
		Insure official vehicles	Dunkwa	√	√	√	√	15,000					Cent. Admin	
		Internal Management of Organization	Dunkwa	√	√	√	√	100,000					Cent. Admin	All Departments
		Procurement and Supply of Dual Desks for Basic schools	Municipal wide	√	√	√	√	40,000					Cent. Admin	
		Provide funds to support activities of MP	Dunkwa	√	√	√	√	390,000					MP	
		Retainer fees for Assembly's Lawyer	Dunkwa	√	√	√	√	10,000					Cent. Admin.	
		Provision for Security (Night patrol & Public Safety)	Municipal wide	√	√	√	√	25,000					Cent. Admin	
		Celebrate National days, Independence Day and Teachers' Awards	Dunkwa	√	√	√	√	50,000					Cent. Admin	
	Planning, budgeting and Coordination	Organize a 30-day data inputting exercise to update the District Development, Data Platform (DDDP) of the municipality.	Municipal wide		√	√		6,950.00					Dept. of Statistics	MA
		Compile Administrative data for the Municipality and the Ghana Statistical Service for Evidence-Based Decision making.	Municipal wide			√		3,840.00				√	Dept. of Statistics	MA
		Organize meetings to discuss data compilation and inputting findings	Municipal wide		√		√	945.00				√	Dept. of Statistics	MA
		Organise 2No. Town Hall meetings	Dunkwa	√		√		40,000				√	Central Admin	

PROGRAMME (PBB)	SUB-PROGRAMME (PBB)	BROAD ACTIVITY	LOCATION	TIME FRAME (2024)				COST			PROGRAMME STATUS		IMPLEMENTING INSTITUTION/ DEPARTMENT	
				Q1	Q2	Q3	Q4	GoG	IGF	OTHERS	NEW	ON-GOING	LEAD	COLLABORATING
		Organize radio discussions on Government policies and Assembly's projects and programmes	Dunkwa	√	√	√	√	2,000			√		Central Admin	
		Review 2024 Action Plan	Municipal wide			√		5,000			√		Central Admin	
		Organise routine inspection, and, quarterly monitoring & evaluation exercises of Assembly projects and programmes	Municipal wide	√	√	√	√	24,000			√		Central Admin	
		Prepare and present Annual Composite Budgets to stakeholders (at Budget hearings)	Dunkwa			√		15,000			√		Central Admin	
	Finance and Revenue Mobilization	Prepare and implement Revenue Improvement Action Plan (RIAP)	Dunkwa			√		200			√		Finance Dept.	Central Admin
		Collect, collate and update revenue database to improve revenue collection	All Zonal Councils	√	√	√	√	10000			√		Finance Dept.	F&A Sub-Comm
		Monitor revenue collection to reduce leakages	Municipal wide	√	√	√	√	1000			√		Finance Dept.	F&A Sub-Comm
	Human Resource Management	Organize Capacity Building for Assembly staff Annually	Dunkwa	√	√	√	√			60,000	√		Central Admin	HR
		Provide funds for the compensation of employees	Dunkwa	√	√	√	√			2,835,000	√		Central Admin	HR
		Appraise The Performance of Staffs Yearly	PPD	√		√				1000	√		Cent. Admin	
	Legislative Oversight	Prosecuting sanitary offenders	Municipal wide	√	√	√	√		5,000		√		EHSU	Judiciary